**Attachment B**

**Masters Electrical Services Corporation**

**General Fire Prevention Checklist**

Use this checklist to ensure that fire prevention measures conform with the general fire prevention requirements found in OSHA standards.

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| ☐ Yes ☐ No | Is the local fire department acquainted with your facility, its location, and its specific hazards? |
| ☐ Yes ☐ No | If you have a fire alarm system, is it tested at least annually? |
| ☐ Yes ☐ No | If you have interior stand pipes and valves, are they inspected regularly? |
| ☐ Yes ☐ No | If you have outside, private fire hydrants, are they on a routine preventive maintenance schedule and flushed at least once a year? |
| ☐ Yes ☐ No | Are fire doors and shutters in good operating condition? |
| ☐ Yes ☐ No | Are fire doors and shutters unobstructed and protected against obstructions, including their counterweights? |
| ☐ Yes ☐ No | Are automatic sprinkler system water-control valves, air pressure, and water pressure checked weekly or at other intervals? |
| ☐ Yes ☐ No | Has responsibility for the maintenance of automatic sprinkler systems been assigned to an employee or contractor? |
| ☐ Yes ☐ No | Are sprinkler heads protected by metal guards? |
| ☐ Yes ☐ No | Is proper clearance maintained below sprinkler heads? |
| ☐ Yes ☐ No | Are portable fire extinguishers provided in adequate number and type?\* |
| ☐ Yes ☐ No | Are fire extinguishers mounted in readily accessible locations?\* |
| ☐ Yes ☐ No | Are fire extinguishers recharged regularly with the recharge date noted on an inspection tag?\* |
| ☐ Yes ☐ No | Are employees periodically instructed in the use of extinguishers and fire protection procedures?\* |

\*(NOTE: Use of fire extinguishers is based on company policy regarding employee firefighting in your Emergency Action Plan and local fire code.)

Completed by: Date: